



**Government of Assam
Public Works Roads Department**

MEMORANDUM OF ASSOCIATION

**Assam Road Research and Training
Institute (ARR&TI) Society**

*(A Society under
The Public Works Roads Department
Government of Assam)*

MEMORANDUM OF ASSOCIATION

1. TITLE:

The name of the Society shall be the '**Assam Road Research and Training Institute (ARR&TI) Society**' (hereinafter referred to as the Society)

2. REGISTERED OFFICE:

The registered office of the Society shall be located at the **Assam Road Research and Training Institute, PWRD, Fatasil-Ambari, Guwahati – 781025, Assam.**

3. THE AREA OF OPERATION:

The activities of the Society shall be mainly in Assam and may extend to other states and outside based on the nature of projects and activities.

4. OBJECTIVES:

The objectives of the Society are to be an Institution of Excellence for knowledge and capacity building of the engineers so as to accelerate the process of road construction with highest standards & efficiency for sustainable development.

This involves bringing together and harnessing the power of people, institutions, technology and knowledge by undertaking a wide range of activities viz.-

(a) Training and capacity building of the engineers of the PWRD and its stakeholders in the latest technical, project & contract management techniques, modern surveying techniques with electronic/optical instrument/electronic Theodolite/ Robotic total stations, preparation of DPRs, Road Safety, Social & Environmental safeguards, etc.

(b) Training and capacity building of the probationer engineers of the PWRD;

(c) Research, project management and consultancy etc;

- (d) Conduct various tests for ensuring quality in road construction;
- (e) Harness and develop expertise of the PWRD engineers and other officials & staff in the areas like - (i) Good Governance including Office Procedures, (ii) Efficiency in Business Processes Management, (iii) Maintaining Books of Accounts, (iv) Environmental & Social safeguard, (v) Gender equality, (vi) Information & Communication Technology (ICT) and e-Governance, (vii) Preparation of Detailed Project Report (DPR), (viii) Research, Development and Documentation, (ix) Monitoring & Evaluation, etc.
- (f) Networking and partnering with other state, regional, national and international institutions/ Centers, Road construction agencies, Faculties & Training Managers, Corporate and Private Sectors, Professionals, Non-Government and Civil Society Organizations for convergence and synergy in the use of human and material resources;
- (g) To serve as a Knowledge Centre and think-tank for the Public Works Roads Department government on areas of technological and managerial expertise and in developing innovative road construction technologies;
- (h) To support change-management in PWRD and management development programs for inducing a professional approach in the engineers of the PWRD to effectively carry forward the reforms;
- (i) To equip administrators, engineers, construction managers, trainers, academicians and others to effectively respond to the latest technologies of Road construction and to cater to the needs of the policy makers, civil servants, industry, and Civil Society;
- (j) To function as a Resource center for documentation and dissemination of the best practices in road construction, success stories and successful tried experiments and tools in governance reforms;
- (k) To work for the convergence and synergy of Public-Private- Partnership on the principles of transparency and accountability;
- (l) To assist the Government in the PWRD in the reforms agenda.

5. THE BOARD OF MANAGEMENT:-

- (1) Subject to Rules of Business the Society, the management, supervision, and control of affairs of the Society shall vest in the Board of Management.
- (2) The first members of the Board of Management are:

SL. No.	Designation	Position
i)	Chief Secretary, Government of Assam	Chairperson (ex-officio)
ii)	Senior most Secretary, Government of Assam, Administrative Reforms & Training Department	Member (ex-officio)
iii)	Commissioner & Special Secretary to the Govt. of Assam, PWRD	Member (ex-officio)
iv)	Senior most Secretary, Government of Assam, Finance Department	Member (ex-officio)
v)	Senior most Secretary, Government of Assam, Personnel Department.	Member (ex-officio)
vi)	Director, Assam Road Research and Training Institute	Member-Secretary
vii)	Head of the Civil Engineering Department, IIT, Guwahati	Member (ex-officio)
viii)	Head of the Civil Engineering Department, Assam Engineering College, Guwahati	Member (ex-officio)
ix)	Co-opted Member as decided by the Chairperson	Member
x)	Co-opted Member as decided by the Chairperson	Member

6. A Certified copy of the Rules Of Business and Bylaws of the Assam Road Research & Training Institute (ARR&TI) Society is filed along with the Memorandum of Association:

We, the undersigned persons, having associated ourselves for the purposes described in the Memorandum of Association, do hereby subscribe our names to this Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under the Societies Registration Act, 1860 (Act No. XXI of 1860) and hold ourselves responsible to manage the affairs of the ARR&TI Society as per the Rules of Business enclosed herewith on **this day of the month of in the year of 2016.**

SL. No.	Designation	Name	Signatures
i)	Chief Secretary, Government of Assam	Shri V.K. Pipersenia, IAS	
ii)	Senior most Secretary, Government of Assam, Finance Department	Shri V.B. Pyarelal, IAS	
iii)	Senior most Secretary, Government of Assam, A.R. & Training	Shri P.K. Borthakur, IAS	
iv)	Senior most Secretary, Government of Assam, Personnel Department.	Shri P.K. Borthakur, IAS	
v)	Commissioner & Special Secretary to the Govt. of Assam, PWRD	Shri M. C. Boro	
vi)	Director, Assam Road Research and Training Institute	Shri Anjan Chakravarty, IAS	
vii)	Head of the Civil Engineering Department, IIT, Guwahati	Shri Subashisa Dutta	
viii)	Head of the Civil Engineering Department, Assam Engineering College, Guwahati		
